THIRD FLOOR
BEST PRACTICES

DESKS AND DRAWERS

Desks are to be shared between all PhD students.

If you need to leave something in the lib, you may ask a librarian to assign you a desk drawer.

Library Materials

Help the staff to not lose track of books and journals.

Don't leave them on the third floor's desks.

Use the reshelving cart on the ground floor!

Don't forget your stuff!

Do not leave your personal belongings on the desks, after leaving the lib.

Put them in your personal drawer (if you have one) or take them with you!