

## ARTSTOR DIGITAL LIBRARY: INTRODUCTION

Artstor digital library features “a wide range of multidisciplinary content from some of the world’s top museums, artists, libraries, scholars, and photo archives.”<sup>1</sup> It allows you to search over 270 collections.

## REGISTER FOR A PERSONAL ACCOUNT

To access Artstor’s complete collection, registration is required. There are two ways to register for an Artstor account.

### Important! COVID-19 extraordinary measures

**To register for an account, or to reset your remote access** send an email request to [lib@imtlucca.it](mailto:lib@imtlucca.it). Other methods of registration and remote access reset, such as the ones listed below this box, are **temporarily suspended**.

If you need to create an account, the library staff will set one up for you. Your username and password will be valid for **120 days**, after which you should ask for a renewal. In case of remote access reset, your username and password will be re-activated for another **30 days**.

### On campus:

1. Connect to IMT Wi-Fi network and go to [library.artstor.org](http://library.artstor.org);
2. From the home page, click on “register” in the upper right corner;
3. Enter the requested information, including a **valid email address** and **password** (passwords are case sensitive).

You can then use this account to log into Artstor from anywhere.

### Off campus:

1. Go to [library.artstor.org](http://library.artstor.org) and log in through IMT proxy. If you need to set up the proxy, you can find our proxy guide [here](#);
2. At the upper right corner of the homepage, click “register”;
3. Enter your information.

You can now use these credentials to log into Artstor from anywhere.

The email address you enter will be the username for your account, and the address Artstor will use to send your password if you misplace it. **We advise our users to use their IMT email address to register.**

**After you have registered for an account, you will have 120 days of remote access.** After 120 days you will need to log in to Artstor using IMT network—or through our library’s proxy—in order to reset your

<sup>1</sup> Artstor, accessed April 23, 2020, <https://www.artstor.org/collections/>

remote access for another 120 days.

## LOG IN WITH YOUR REGISTERED USER ACCOUNT

1. Go to **library.artstor.org**;
2. Log in with IMT proxy (only if you are off campus)
3. Click on **login** in the upper right corner of the homepage;
4. Enter your user account credentials;
5. Now you can begin searching, downloading, and creating groups.

## FIND IMAGES

There are different ways you can search for content in Artstor:

- Browse by geography, classification, or collection;
- Keyword and filtered search;
- Advanced search.

### Browse

If you are not sure what you are looking for you can browse images by:

- **Geography.** Images are organized by the creator's nationality. Geography for architectural works is based on the location of the work.
- **Classification.** there are 16 different classifications:
  1. Architecture and City Planning;
  2. Decorative Arts, Utilitarian Objects and Interior Design;
  3. Drawings and Watercolors;
  4. Fashion, Costume and Jewelry;
  5. Film, Audio, Video and Digital Art;
  6. Garden and Landscape;
  7. Graphic Design and Illustration;
  8. Humanities and Social Sciences;
  9. Manuscripts and Manuscript Illuminations;
  10. Maps, Charts and Graphs;
  11. Paintings;
  12. Performing Arts (including Performance Art);
  13. Photographs;
  14. Prints;
  15. Science, Technology and Industry;
  16. Sculpture and Installations.

You can view all images in each classification, or use classification to narrow keyword searches.

- **Collection.** Browse all the images from a particular collection. You can search within a collection by opening the collection, entering a search term in the search bar, selecting "search within results," and clicking search.

## Keyword and filtered search

Search for a keyword using the search bar. You can then filter your results by geography, classification, and date, or search within your results for additional terms to narrow your results (**fig. 1**).

The screenshot displays the Artstor Digital Library search results for the keyword "peacock". The interface includes a search bar with the term "peacock" and a "Search within results" checkbox. Below the search bar, the results are sorted by "Relevance" and displayed as "Images/page: 24". There are 193 results for "peacock". The results are filtered by "Classification" (Decorative Arts, Utilitarian Objects and Interior Design), "Geography" (Europe), and "Date" (300 BCE to 2017 CE). The search results are displayed in a grid format, with each image accompanied by its title and a small thumbnail icon. The titles of the images are: "Violin and Lute Play...", "Tea Kettle on Tripod...", "The Offering to Bacc...", "Ball at Barcelona", "Audience of the Emp...", "Audience of the Emp...", "Juno (Hera)", "Eurydice, while fleein...", "Latona gives birth to...", "Don Quixote knighte...", "Theft of Sancho's do...", and "Hercules liberates He...".

**Fig. 1.** Example of filtered search. From: library.artstor.org

**Search tips.** Use wildcards to widen or narrow your research. More on wildcards [here](#).

Use the the dropdown menus to the left of each search term to search for multiple terms (word1 **OR** word2) (word1 **AND** word2).

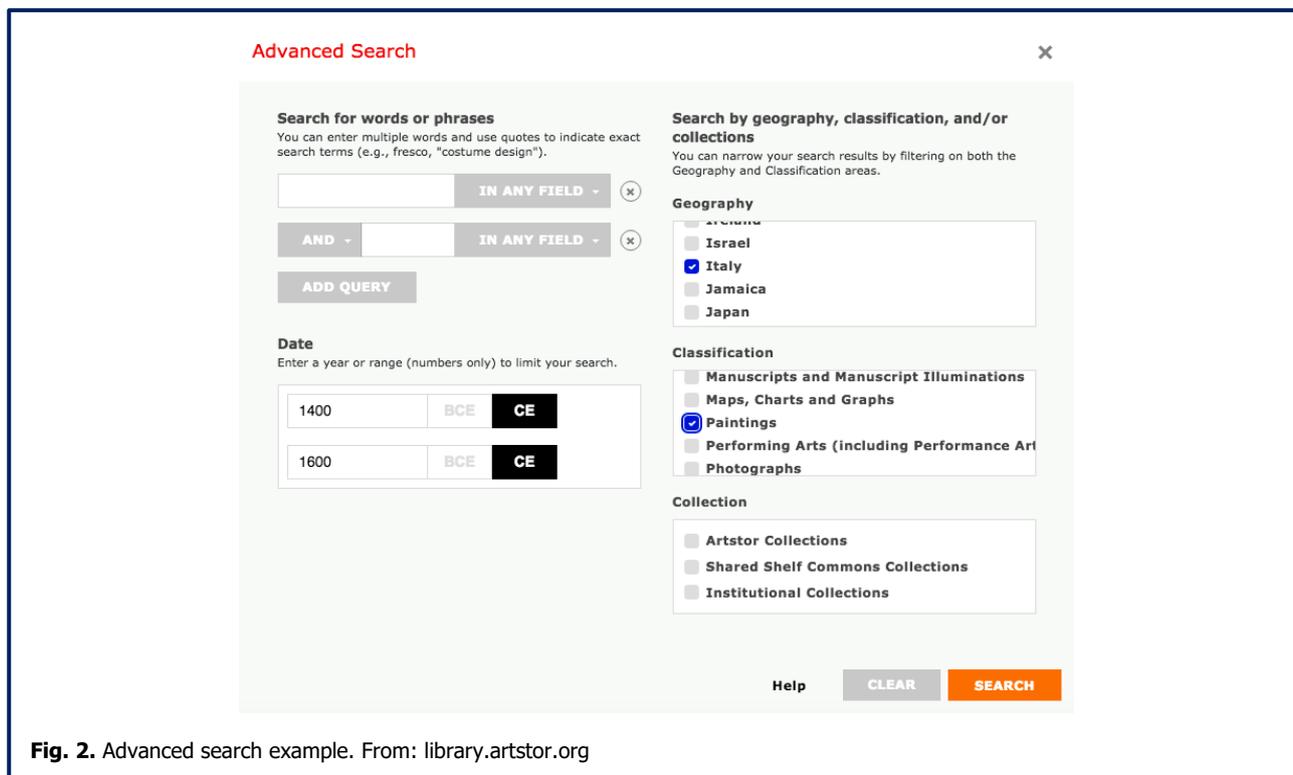
## Advanced search

Use advanced search when you know what you are looking for.

Select one or more **keywords**, e.g. a subject or the artist's name, and choose which **fields** you would like to search (default is to search all fields).

If you are looking for works from a specific period and location, you can avoid using keywords and **limit by date, geography, and classification**. For example, if you are looking for paintings from the Italian

Renaissance, you could conduct the following search (**Fig. 2**).



**Fig. 2.** Advanced search example. From: library.artstor.org

The search results will show all the paintings in Artstor’s database painted by Italian artists, and dated between 1400 and 1600.

## VIEW AND PRESENT

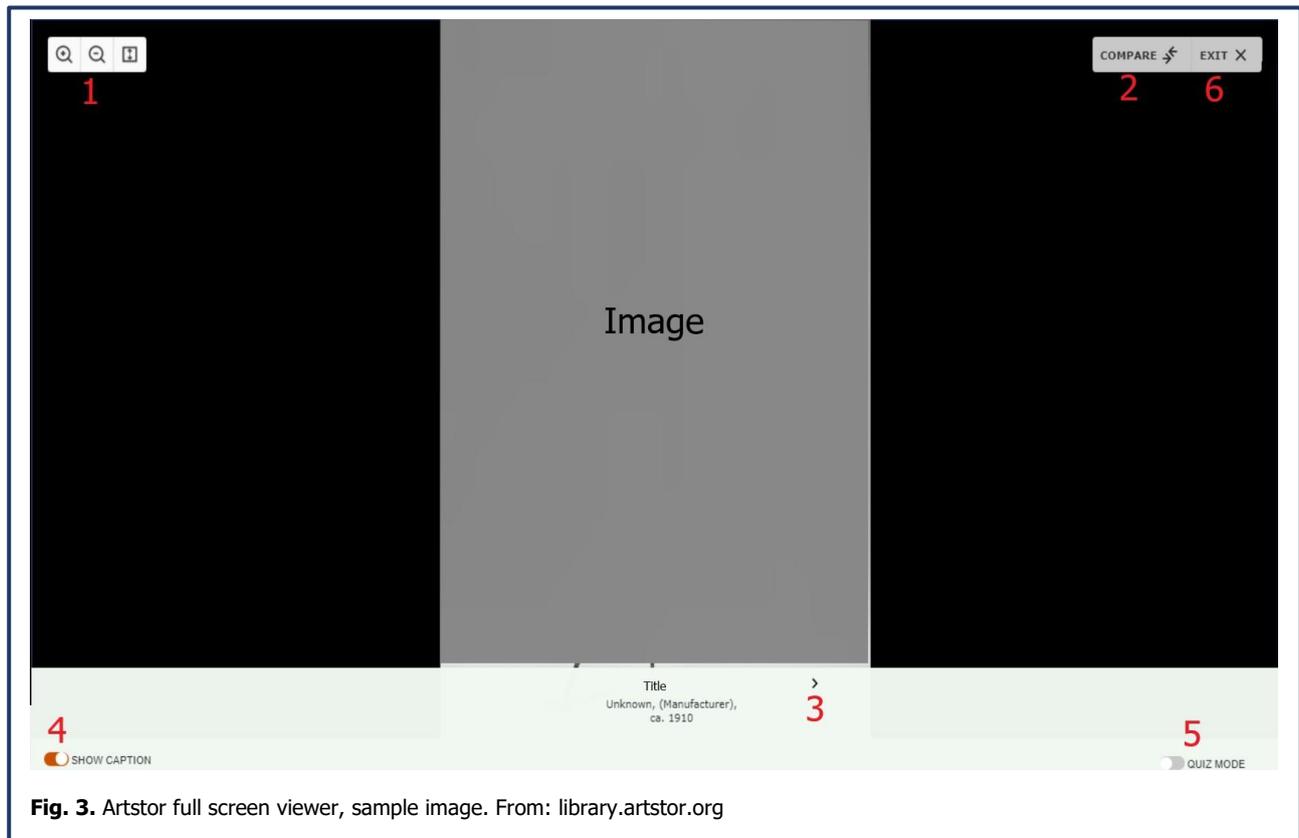
Researching with images is better when you can view details, compare, and present to others. Artstor gives you multiple options:

1. You can use the fullscreen mode to display media while zooming, panning, and comparing. More on this option [here](#).
2. Detail view allows you to interact closely with the media and view the full metadata record. More on this [here](#).
3. For lengthier presentations, you can download a group of up to 150 images to PowerPoint, each slide automatically accompanied by full metadata.

**Using Artstor fullscreen viewer.** Artstor fullscreen viewer is a useful tool to view and present images. When you select an image from your research results, group or collection, click on the **fullscreen** button (  ).

From the same toolbar, you can also **zoom in and adapt** the image (Fig. 3, no. 1). You can compare images from your results, group or collection by clicking on the **compare** button (Fig. 3, no. 2). In comparison mode, you can pull in **up to 10 items** to view alongside the first item launched and arrange images using drag, drop

and zoom. Each image will have its own toolbar, which you can display by hovering over the image. Note that features might be limited depending on the type of image.



You can use **arrows** to navigate images (Fig. 3 no. 3). Click on **Show Captions** to show/hide the image data (Fig. 3 no. 4). **Quiz mode** (Fig. 3, no. 5) will turn captions off, while also allowing you to navigate the items using arrows. **Shuffle mode** is an additional option if you you select quiz mode. Use **exit** (fig.3, no. 6) to close the viewer.

## CREATE GROUPS, SHARE AND CITE

Artstor also gives you the possibility to **create groups**: you can use them to organize content, or share them using links. You can also download groups to PowerPoint for instant presentations.

You can add your own content by using Personal Collections.

If needed, Artstor can also **generate citations** in MLA, APA, and Chicago formats.

## BIBLIOGRAPHY

This guide is based on material produced by and found on: <https://library.artstor.org>. More about Artstor Digital Library **here**.

Artstor is a part of ITHAKA, a not-for-profit organization helping the academic community use digital technologies to preserve the scholarly record and to advance research and teaching in sustainable ways.  
©2000-2020 ITHAKA.

All Rights Reserved. JSTOR®, ITHAKA®, and Artstor® are registered trademarks of ITHAKA.

## **IMT Library**

**E-mail:** [lib@imtlucca.it](mailto:lib@imtlucca.it)

**Web page:** <http://library.imtlucca.it>

**Phone number:** 0583 4326 701/702